Instructions for authors

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Contributions should be sent electronically in \*.doc-, \*.docx- or \*.rtf-format (Times New Roman, type size 10 pt; line spacing exactly 11 pt, spacing before 3 pt, afterwards 0 pt; page margins: top and bottom 3,3 cm, left and right 2,4 cm) to the editors on standard electronic media or by email.

Text format: ***Italics*** should be used only for scientific names at and below genus level. Personal names in literature citations and authorities should be in small **Caps** but never **CAPITALIZED**.

References in the current text should be cited using author and year of publication e.g. Huber 1982, there is no comma between author and year of publication. Several references of the same author from the same year of publication, should be differentiated in the text through a, b, c etc., e.g. Huber 1982a. The same should be done in chapter „References“ at the end of the contribution.

For a scientific contribution the following structure is recommended:

**– Title**

**– Author(s)** + affiliations

**– Abstract**

**– Zusammenfassung/Resumé** including title in the respective language

**– Key words**

**– Introduction**

**– Material and Methods**

**–** **Results**

**– Discussion**

**– Acknowledgements**: optional

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Carl M. (1991): Synchronisierung des Schwärmverhaltens von *Helophorus brevipalpis* Bedel durch Luftfeuchte und Reflexionswinkel spiegelnder Oberflächen? — Ent. Nachr. Ber. **35** (4): 280.

Lichtwardt R.W. (1986): The Trichomycetes: Fungal Associates of Arthropods. — Springer Verlag, New York, Berlin, Heidelberg, Tokyo: vii 1–343.

Alberti G. & Crooker A.R. (1985): Internal anatomy. — In: Helle W. (Ed.): World Crop Pests. Spider Mites. Their Biology, Natural Enemies and Control. Vol. **IA**. Elsevier Sci. Publ., Amsterdam: 29–62.

**Figures** should be explained and numbered consecutively, e.g. **Fig. 1-4**: ... (type font: Helvetica, type size 8 pt, bold, text not bold). **Plates** can also be number as **Fig. 1a-f**. The legend should end with a full stop. Figures should be scanned with a minimum of **300 dpi** (line drawings **600 dpi**) according to the intended size and provided in **\*.tif- or \*.jpg-format**.

Each figure should be supplied as a single file and named consecutively (e.g., Fig\_01.jpg, Fig\_02.tif, …).

**Tables** should be provided with the legend at the beginning (type size as in figures); numbered consecutively, e.g. **Tab. 1**:... (type font Helvetica, type size 8 pt, bold, text not bold). Keys for identification should be formatted with tabulators only, never use spaces!

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